

*Dear Parents,*

*Your child must develop organizational skills. Each child will receive an assignment notebook to write down daily assignments. Homework is an important part of the learning process. It can affect your child's grade.*

*Fifth grade will be using a monthly management calendar as one form of parent-teacher communication. Students should have their calendar with them at all times throughout the school day. They also need to take the calendar home each night so parents can check the calendar daily. The teacher will mark the calendar if your child is having a problem in one of these areas. If a student receives six or less marks in a month he or she will receive a reward.*

*When a student receives 7 marks or loses his or her calendar twice in one month, he or she will not receive the reward at the end of the month. If this reinforcement is not helping your child to be successful, the team will consult with you about additional ways to help your child.*

*If a student receives 3 Office Referrals (3 full calendars) or 2 suspensions, throughout the school year, he or she will not attend the End of Year Celebration to the PG Movie Theater (subject to change).*

*If a student is referred to the Principal's Office for disciplinary action and it results in a suspension, he or she could lose the reward at the end of that month.*

*Management calendars must be signed by a parent or guardian at the end of each month and returned to the child's homeroom teacher.*

*The lines of communication are always open. If at any time a problem develops, please feel free to contact us either through a note, email, or a phone call. Thanks in advance for your support and help at home.*

*Sincerely,*

*The Fifth Grade Teachers*

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Please sign and return the bottom portion of this letter to the Homeroom Teacher.

Student Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_